**Jefferson County Fire and EMS**

**Board of Directors Meeting Minutes**

**June 13th, 2023**

**Meeting called to Order:** 5:30 pm

**Pledge of Allegiance lead by:** Chief Blake

**Roll Call:** Chief Blake, Deputy Chief Skaar, Business Manager Jodi Birch, Admin. Assistant LeeAnn Patton, Kim Nicolson, Jennifer King

**Fire:** Ryan Boyle, Dustin Miller, Rob Galyen, Chris DuPont

**Fire Members Absent:** Kim Stout

**EMS:** Mike Ahern, Janet Brown, Jannelle Orcutt, Joe Krenowicz

**EMS Members Absent:** Devon Bowen

**Community Members:** Stacy Chiddix, resident of Culver; Marco Mack

**Agenda Approval/Adjustments-** Blake requested to remove WHA as a presenter. Ryan made a motion to approve the agenda as amended, all voted; motion passed unanimously.

**Presenter:** No presenter.

**Citizens Input:** No citizens’ input.

**Approval of May 2023 Board Meeting Minutes:** Janet moved to approve the May 2023 meeting; mike seconded. Motion passed unanimously.

**Old Business**

**EMS/Fire Consolidation Update:** Chief Blake gave an update on the consolidation.

**Old Business**

**Building Expansion:** Chief Blake gave his update.

**New Business:**

**Budget Hearing:** Budget hearing was held at 5:58 PM. Jodie stated we would start with the fire budget and follow it with the EMS budget. We will have to complete a budget amendment. We will hold a budget meeting Thursday the 29th. There was no public comment. The fire public hearing was closed at 6:03 pm. Dustin made a motion to amend the budget as present in the amount of $6,051,000.00. Kim seconded; motion passed unanimously.

The EMS budget was opened at 6:04 PM by Mike Ahern. There was no public comment. The public hearing was closed. Janet made a motion to approve the EMS 2023 - 2023 budget in the amount of 215,000.00. Joe seconded motion passed unanimously.

**New Business**

**Executive Owners Rep:** Chief Blake went over the Executive owners rep. Chris motioned to approve the contract for executive owner's rep services, Kim seconded. Motion passed unanimously.

**New Business**

**Memorandum of architectural service fee:** Ryan motioned to have Chief Blake sign the architectural MOU, Dustin seconded. Motion passed unanimously.

**New Business**

**Chiefs Reports:** Chief Blake gave his chiefs report.

**New Business**

**Administration:** Jodie gave her update. Janet motioned to adopt resolution 2022 - 2023 #04. Joe seconded. Motion passed unanimously.

Ryan motioned resolution 2022 – 2023 #03, Kim seconded. Motion passe unanimously.

**Monthly Bank Accounts:** LeeAnn went over the monthly bank accounts.

**Pay Fire Bills:** Chris made a motion to pay the bills, Kim seconded. Motion passed unanimously.

**EMS Bills:** Fire board approved see motion above under pay fire bills.

**Citizens Input:** No citizens’ input.

**Additional Comments/Concerns:** There was none.

**Adjourn Meeting:** 6:56 PM

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Board President Recording Secretary